

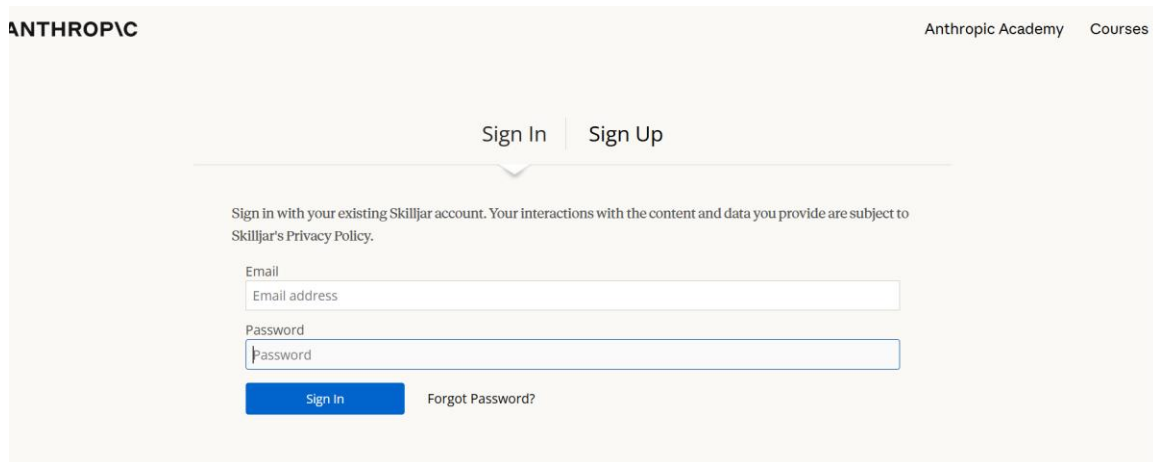
# Skilljar account creation guide

## Overview

This guide walks a Cognizant associate through creating an account on Anthropic's course platform (Skilljar) so they can access the free Anthropic Academy training content.

## Step 1 — Go to the sign-in / sign-up page

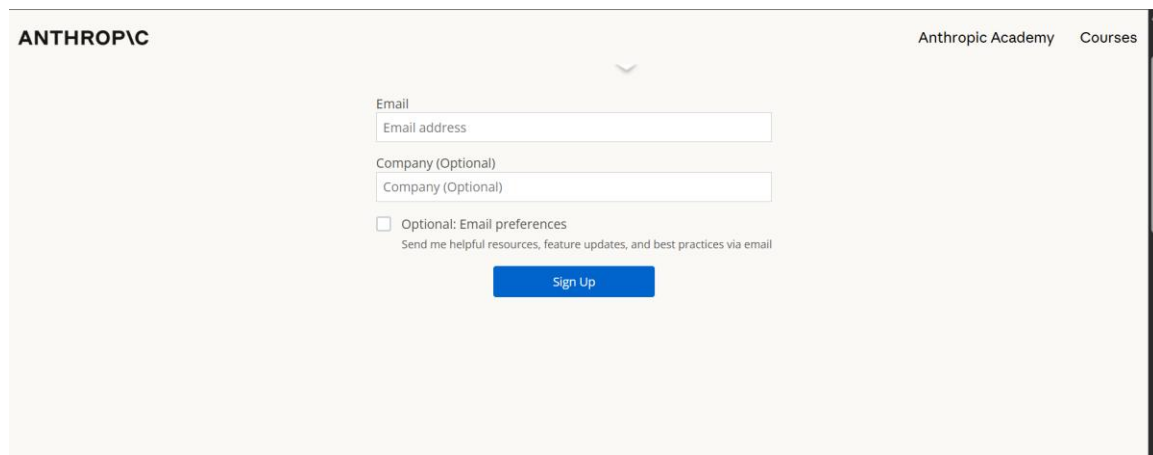
Visit [anthropic.skilljar.com](https://anthropic.skilljar.com) and click "Sign In" in the top right, then select the "Sign Up" tab.

The screenshot shows the top of the Anthropic Skilljar website. The header includes the 'ANTHROPIC' logo on the left and 'Anthropic Academy' and 'Courses' on the right. Below the header, there are two tabs: 'Sign In' and 'Sign Up'. The 'Sign In' tab is currently selected. Below the tabs, there is a message: 'Sign in with your existing Skilljar account. Your interactions with the content and data you provide are subject to Skilljar's Privacy Policy.' Below this message are two input fields: 'Email' (with placeholder text 'Email address') and 'Password' (with placeholder text 'Password'). Below the password field is a blue 'Sign In' button and a link that says 'Forgot Password?'.

*Sign In / Sign Up tabs on [anthropic.skilljar.com](https://anthropic.skilljar.com)*

## Step 2 — Open the Sign Up form

After clicking "Sign Up", the registration form appears with two fields: Email and Company (optional), plus an optional email preferences checkbox.

The screenshot shows the 'Sign Up' form on the Anthropic Skilljar website. The header is the same as in the previous screenshot. The 'Sign Up' tab is now selected. Below the tabs, there is a message: 'Sign up with your new Skilljar account. Your interactions with the content and data you provide are subject to Skilljar's Privacy Policy.' Below this message are two input fields: 'Email' (with placeholder text 'Email address') and 'Company (Optional)' (with placeholder text 'Company (Optional)'). Below the company field is a checkbox labeled 'Optional: Email preferences' with the text 'Send me helpful resources, feature updates, and best practices via email' below it. At the bottom of the form is a blue 'Sign Up' button.

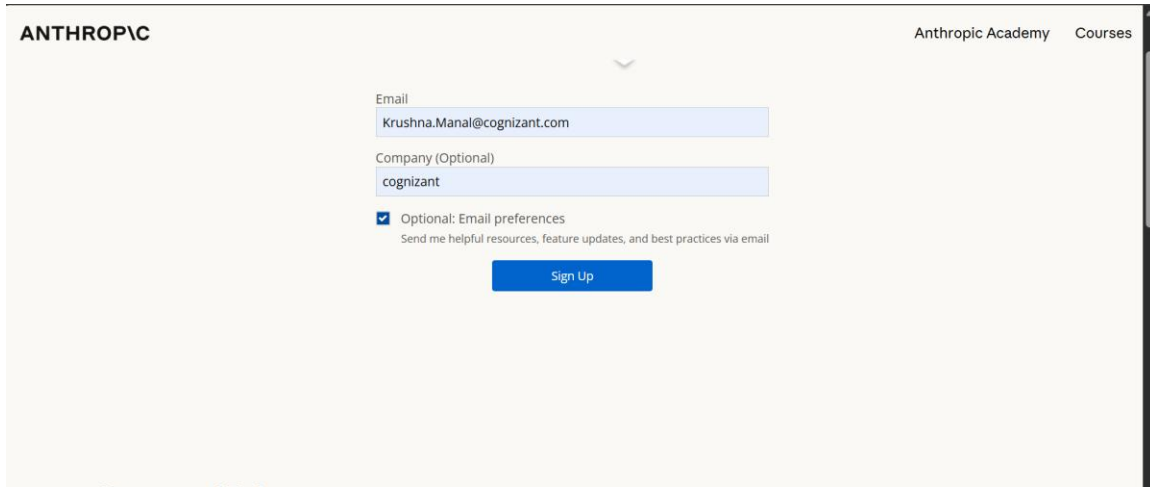
*Blank Sign Up form*

## Step 3 — Enter details and submit

Fill in the form as follows:

- Email — must be the associate's official Cognizant email in the format:  
**FirstName.LastName@cognizant.com**
- Company (Optional) — enter “cognizant”
- Email preferences checkbox — optional, check if the associate wants updates from Skilljar

Then click "Sign Up".



*Completed Sign Up form with Cognizant email format*

#### **Important — email format**

Associates must sign up using only their official Cognizant email address in the exact format **FirstName.LastName@cognizant.com**. Personal emails or any other format should not be used for registration.

### **Step 4 — Complete your profile via email**

After clicking "Sign Up", Skilljar sends a confirmation email to the address entered. The associate should:

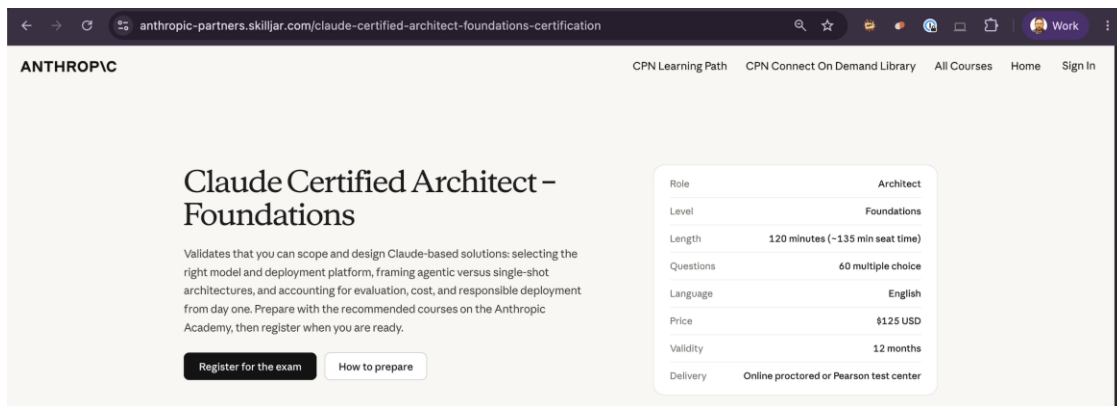
- Check their Cognizant inbox (and spam/junk folder if not visible within a few minutes) for an email from Skilljar.
- Open the email and click the link to complete their profile (set/confirm password and any remaining profile details).
- Once the profile is completed, log back in at [anthropic.skilljar.com](https://anthropic.skilljar.com) using "Sign In" with the same email.

# Certification Exam Registration Guide

This guide walks you through registering for a Claude certification exam, from opening the exam page on the Anthropic Partner Academy through scheduling your exam session with Pearson VUE. The screenshots show the Claude Certified Architect – Foundations exam as an example; the registration process is the same for every Claude certification exam.

## Step 1 — Open the exam page

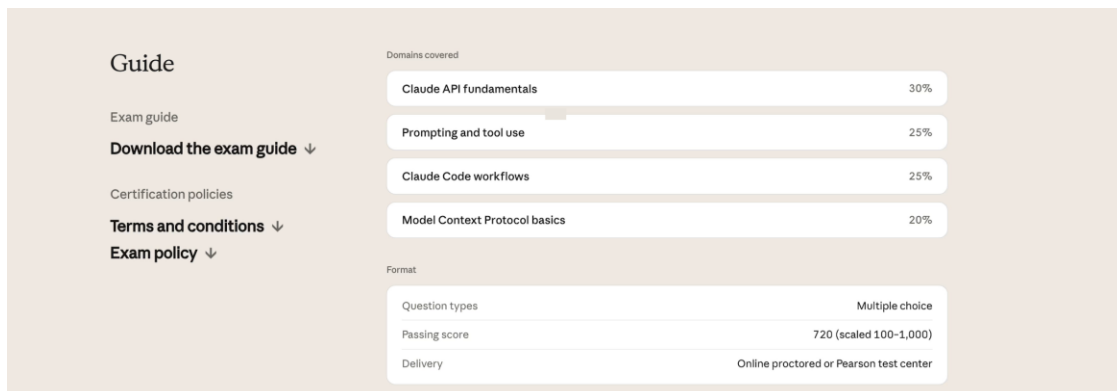
Go to the certification page for your exam on the Anthropic Partner Academy. Each exam has its own page. For Claude Certified Architect – Foundations, go to [anthropic-partners.skilljar.com/claude-certified-architect-foundations-certification](https://anthropic-partners.skilljar.com/claude-certified-architect-foundations-certification). The page shows the exam details.



Example shown: Claude Certified Architect – Foundations.

## Step 2 — Review the guide and policies

Before registering, download the Exam Guide and review the Certification Terms and Conditions and Exam Policy from the Guide section. The page also lists free preparation courses on the Anthropic Partner Academy.

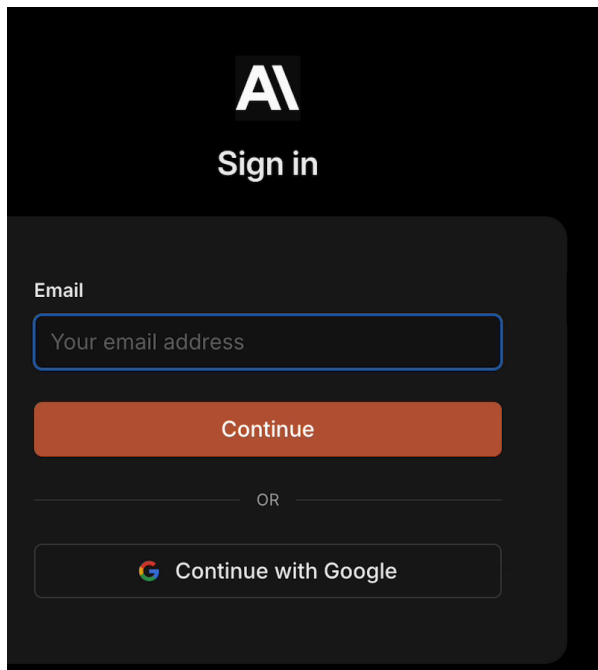


### Step 3 — Click “Register for the exam” and sign in

Click Register for the exam on the exam page. You'll be taken to the Anthropic partner sign-in page. Enter your company email.



The “Register for the exam” button on the exam page.



The Anthropic partner sign-in page.

### Step 4 — Register on the Certification Examination page

After signing in you land on the Certification Examination page. The Register button shows the exam fee along with any discount applied based on your partner tier. Discounts are applied automatically at checkout. Review the “What to expect” summary, then click Register for the exam.

Claude Certified Architect – Foundations

## Certification Examination

Register for the exam — ~~\$125.00~~ Free

Your 100% partner discount is applied automatically at checkout.

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### What to expect

- 1 Register for the exam**  
 Complete checkout on this page — partner discounts are applied automatically at checkout.
- 2 Watch for two emails from Pearson VUE**  
 They come from [PearsonVUEConfirmation@e.pearson.com](mailto:PearsonVUEConfirmation@e.pearson.com) — one with your username and one with a temporary password. They usually arrive shortly after you register; check spam if you don't see them.
- 3 Sign in at Pearson VUE to schedule your exam**  
 Sign in at [pearsonvue.com/us/en/anthropic](https://pearsonvue.com/us/en/anthropic). You'll be asked to set a new password on first sign-in, then choose online proctoring or a test center. The exam is 60 multiple-choice questions in 120 minutes, delivered by Pearson — not on this site.

Example shown: Claude Certified Architect – Foundations. Fees and discounts vary by partner tier.

## Step 5 — Complete checkout

On the order review page, confirm your order details. The price and any discount shown reflect your partner tier, so your total may differ from other candidates'. When everything looks correct, click Review and Pay to complete registration.

### Please review your order

| Description                                                                                                          | Quantity | Price     | Subtotal |
|----------------------------------------------------------------------------------------------------------------------|----------|-----------|----------|
| Claude Certified Architect – Foundations Certification<br><input type="checkbox"/> This purchase is for someone else | 1        | \$125.00  | \$125.00 |
| <b>Group Discount</b>                                                                                                |          | -\$125.00 | \$0.00   |

Enter promotion, license, or credit code

Total \$0.00

Review and Pay

Example shown: Claude Certified Architect – Foundations. Fees and discounts vary by partner tier.

## Step 6 — Confirmation: Welcome and what to expect

You'll land on the “Welcome and what to expect” page. Registration is complete. This page contains your scheduling instructions and links to the exam guide and policies.

Claude Certified Architect – Foundations

# Welcome and what to expect

Thank you for participating in the Claude Certified Architect – Foundations Certification.

The Claude Certified Architect – Foundations certification validates that practitioners can make informed decisions about tradeoffs when implementing real-world solutions with Claude. This exam tests foundational knowledge across Claude Code, the Claude Agent SDK, the Claude API, and Model Context Protocol (MCP) — the core technologies used to build production-grade applications with Claude.

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## Scheduling your exam with Pearson VUE

The exam is delivered by Pearson VUE — online proctored or at a Pearson test center — not on this site. Now that you have registered, here is what happens next:

- 1 Watch for two emails from Pearson VUE**

They come from [PearsonVUEConfirmation@e.pearson.com](mailto:PearsonVUEConfirmation@e.pearson.com) — one contains your username and the other a temporary password. They usually arrive shortly after registration; check your spam folder if you don't see them.
- 2 Sign in to Pearson VUE**

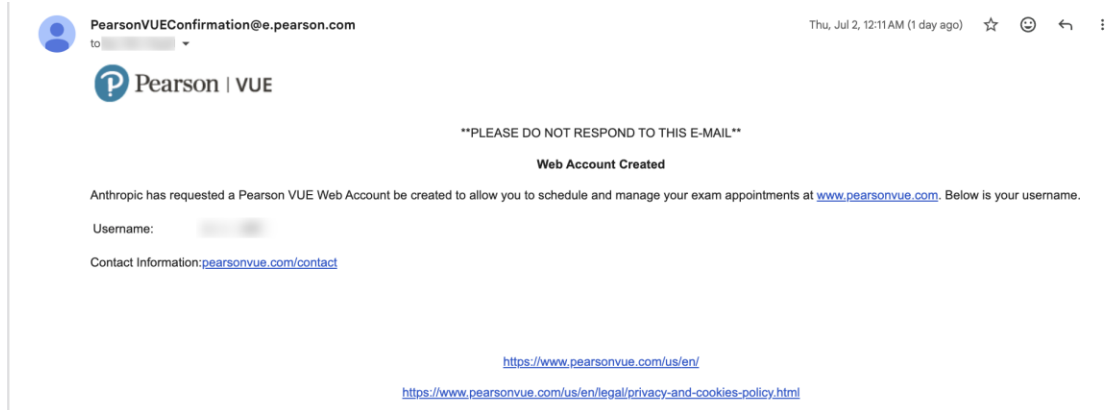
Sign in at [pearsonvue.com/us/en/anthropic](https://pearsonvue.com/us/en/anthropic). You'll be asked to set a new password on your first sign-in.
- 3 Schedule your exam**

Choose online proctoring or a Pearson test center.

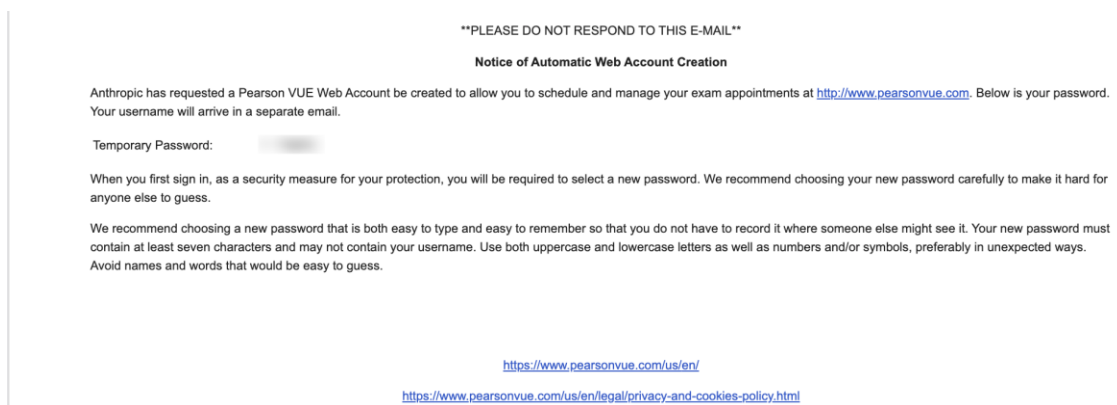
*Example shown: Claude Certified Architect – Foundations.*

## Step 7 — Watch for two emails from Pearson VUE

Pearson VUE sends two emails from **PearsonVUEConfirmation@e.pearson.com**: one with your username (“Web Account Created”), one with a temporary password (“Notice of Automatic Web Account Creation”). They usually arrive shortly after registration — check your spam folder if you don't see them.



Email 1: your Pearson VUE username.



Email 2: your temporary password.

## Step 8 — Sign in to Pearson VUE

Sign in at [pearsonvue.com/us/en/anthropic](http://pearsonvue.com/us/en/anthropic) with the username and temporary password from the two emails. The first time you sign in, Pearson VUE walks you through a short account setup before you reach your dashboard. The exam is delivered by Pearson — not on the Academy site.

## Step 9 — Accept the Candidate Agreement

Review Pearson VUE's privacy policy and Candidate Agreement. Check every box, then click Agree. You must accept all terms to continue with registration and scheduling.

**ANTHROPIC**

**Pearson VUE privacy policy**

By accessing this website and checking the box below you understand and agree to the terms set forth in this Candidate Agreement ("Agreement"). This Agreement is entered into by and between you as a test taker, Pearson VUE, a business of NCS Pearson, Inc., and your testing program owner ("Test Sponsor"). This Agreement represents your understanding and acceptance of Pearson VUE's [Privacy and Cookies Policy](#), including the collection of your data and the monitoring of your entire testing session through the use of CCTV and Pearson VUE's [Terms of Service Policy](#), in conjunction with your acceptance of the policies and procedures as established by the Test Sponsor and our obligations to process your test results.

**Data Collection**

☒ You agree that for purposes of registering and scheduling your exam on Pearson VUE's website or during your testing process you may be asked to provide your personal information relating to your contact details (name, street address, email address, phone number). In some cases, we may request and process so-called "special categories of personal information" or "sensitive data" about you as set forth in our [Privacy and Cookies Policy](#).

**Data Processing**

☒ You understand and agree that Pearson VUE, as a data processor for your Test Sponsor, the data controller, will collect, use, transfer, process, and store your personal information only for the purposes of handling your registration, scheduling you for a test date and time, administering the test, processing your test results, and other related services, if any, consistent with Pearson VUE's Privacy and Cookies Policy, or, in addition as you have authorized. For more detailed information about Pearson VUE's data collection, processing, transfer, and storage practices, and your rights as a data subject, please go to Pearson VUE's [Privacy and Cookies Policy](#).

Your personal information along with your test results will be provided to your Test Sponsor for the purposes of your Test Sponsor providing certification, licensure, academic admission test scores, and other benefits to you. For more detailed information about your Test Sponsor's policies, please contact your Test Sponsor.

**Data Transfer**

☒ You agree to the transfer of your personal information by Pearson VUE to its headquarters in the United States, its authorized third parties (described below) and your Test Sponsor who may be located elsewhere in the world. You agree that Pearson VUE may employ other companies or individuals to perform services on our behalf and under Pearson VUE's written instructions, including but not limited to web hosting, payment processing, order processing and fulfillment, marketing and promotions, web analytics, and test delivery at our authorized third party test centers. Pearson VUE will not transfer your personal information to any third parties who are not acting as Pearson VUE's agents, sub-processors, Test Sponsors, or individuals providing other services on Pearson VUE's behalf, except as, in addition, you have authorized.

**CCTV**

☒ You agree that during your entire testing session you may be monitored by CCTV for purposes of validating your compliance with the testing room rules.

**Palm Vein Consent**

☒ Where selected by your Test Sponsor, you agree that Pearson VUE will collect your palm vein pattern at the test center on the day of your exam and retain that information, to the extent permitted by law. Your palm vein scan will be used for the purposes of identification verification on the day of your test and on your future test days, detecting and preventing any fraud, and maintaining the security and integrity of the testing program. For more information on Pearson VUE's policy for use and retention of personal data including biometric data like palm vein scans, please see our [Privacy and Cookies Policy](#). Your agreement to these Testing policies includes agreement to the [Privacy and Cookies Policy](#).

By clicking the "Agree" button, you acknowledge that you understand, agree, and explicitly consent to the terms contained in this Agreement. If you do not agree to the policies and terms contained in this Agreement and you click "Previous" you will not be able to continue through this website registration and scheduling process and you will need to contact Pearson VUE for assistance.

[Previous](#) [Agree](#)



## Step 10 — Set a new password

Enter and confirm a new password, then click Change Password. Your password must be 12 or more characters, use a mix of uppercase and lowercase letters, include numbers or symbols, and must not contain your username.

**ANTHROPIC**

### Change Password

Enter a new password and confirm it, then click "Change Password."

All fields are required.

**Password**

Your password must contain:

- 12 or more characters
- a combination of uppercase and lowercase letters
- numbers (0-9) or symbols (#, \$, %, etc.)

Your password cannot include your username.

New Password:

Password Strength:

TOO SHORT

Confirm New Password:

Change Password

[Terms](#) [Privacy](#) [Contact](#) [Privacy settings](#)

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## Step 11 — Set your security questions

Choose three security questions and enter an answer for each, then click Save and Continue. Enter your answers in the Roman alphabet. Your answers can't contain your username or password.

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## Create Security Questions

Pearson VUE is serious about account safety. That's why we're requiring all web users to update their security questions.

All fields are required.

**Enter information on this page in the Roman alphabet. (Alphanumeric)**

Your security answers cannot contain your username or password.

Question 1:

Answer 1:

Question 2:

Answer 2:

Question 3:

Answer 3:

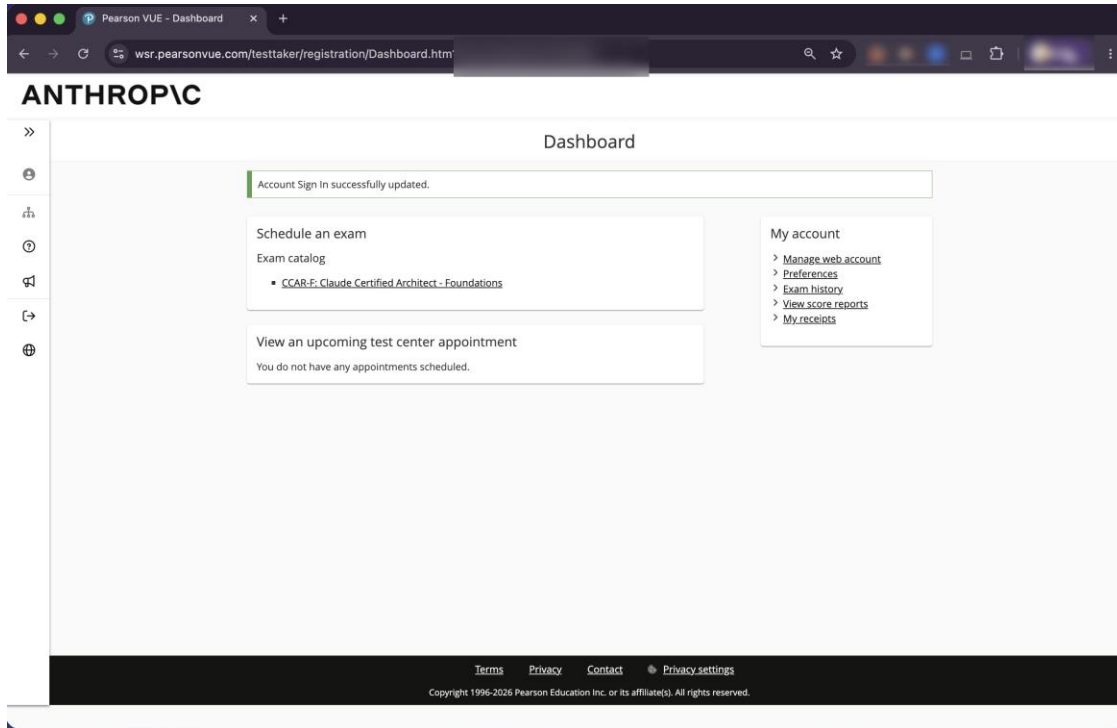
[Save and Continue](#)

[Terms](#) [Privacy](#) [Contact](#) [Privacy settings](#)

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## Step 12 — Schedule your exam from the dashboard

You'll land on your Pearson VUE dashboard. Under Schedule an exam, select your exam from the catalog and follow the prompts to choose online proctoring or a Pearson test center. You can manage your account, view score reports, and see receipts from this page.



## Before Exam Day

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On exam day you'll need a valid, unexpired government-issued ID that matches the name on your registration. To correct your name contact [academy-support@anthropic.com](mailto:academy-support@anthropic.com) before scheduling an exam. Accommodations must be requested and approved by Pearson before you schedule an exam. Request accommodations here: [pearsonvue.com/us/en/test-takers/accommodations/pearson\\_approve.anthropic.html](https://pearsonvue.com/us/en/test-takers/accommodations/pearson_approve.anthropic.html).

## Exam Re-attempt details

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Waiting period after a failed attempt are 14 days (first), 30 days (second), and 90 days (third), capped at 4 attempts per rolling 12 months.

## Your Credly Badge

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The Claude Certified Architect - Foundations exam is now delivered and proctored through Pearson, and digital badges are issued through Credly. Here is the article on how learners can download the badge: <https://support.credly.com/hc/en-us/articles/360020965172-Can-I-download-my-badge-image>

## Upload Badge in LEARN

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After you earn the Credly badge on the external site, submit the completion record using the [External Certification App](#) in My Learning Studio. This will ensure your completion is captured in Cognizant portal and completion will be marked against the skill. ( Course details: **Claude Certified Architect - Foundations (CCA F)** and course code **EXCE\_ACSR\_0002**)